



**KROC
CENTER**



OMAHA BIRTHDAY REQUEST FORM

Please fill out this form to inquire about birthday availability. Completing this form does not guarantee a party space.

CONTACT INFORMATION

PRIMARY CONTACT _____

CHILDS NAME _____ AGE TURNING _____ BOY _____ GIRL _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____ KROC MEMBER YES NO

HOW DID YOU HEAR ABOUT KROC BIRTHDAY PARTIES?

Kroc Center Flyer Magazine Ad Google Kroc Website Friend Other _____

EVENT DETAILS

You will have access to your room approximately 10 minutes prior to your reserved time in the party room. You will have one hour in your party room followed by activity time. No items may be stored in the party room before or after the allotted time. Please choose your preferred date and time slot from the options below.

DATE	DATE	DATE
FRIDAY _____	SATURDAY _____	SUNDAY _____
2:00pm – 3:00pm	10:00am – 11:00am	1:15pm – 2:15pm
3:00pm – 4:00pm	11:00am – 12:00pm	2:15pm – 3:15pm
4:00pm – 5:00pm	12:00pm – 1:00pm	3:15pm – 4:15pm
5:00pm – 6:00pm	1:00pm – 2:00pm	
	2:00pm – 3:00pm	
	3:00pm – 4:00pm	

KROC STAR PARTY – Does not include Food & Beverage. \$165 + tax Members: \$140 + tax

_____ # OF CHILDREN _____ # OF ADULTS (MIN. 2 REQUIRED) T-SHIRT SIZE, YOUTH: XS S M L XL

Each package admits 12 individuals, 2 of these individuals must be adults. Additional guests may be added in advance at \$5.00 per person. Guest that do not pre pay will purchase the “drop in” pass at the front desk, up to \$10 per person. Please indicate the total attending below. Maximum recommended capacity is 36 guests.

ADD-ON OPTIONS

Food Choice 1: PIZZA 16” - Feeds approx. 8 guests..... \$14.50

_____ PEPPERONI _____ CHEESE

Food Choice 2: HOT DOGS.....\$2.00 ea.

_____ qty.

BEVERAGES..... \$5/gal

_____ LEMONADE _____ LIMEADE _____ PEACH PUNCH

Email to: Kroc_events@usc.salvationarmy.org

Call 402.905.3537 with any questions

THANK YOU

Birthday Liability & Regulations



LIABILITY GUIDELINES -----

I understand that use of the facilities and equipment at The Salvation Army Kroc Center may involve risk of bodily injury or property damage and I agree to assume any such risks. I understand it is up to me to consult physicians and other professionals to make sure I can safely participate in activities and events at The Salvation Army Kroc Center. I also understand and agree by signing this agreement, I am giving up my right (and/or the right of the minor(s) for whom I sign) to make any claim against the Salvation Army Kroc Center, its agents, employees, and volunteers, including the right to sue them, for bodily injury or property damage or any other loss I might suffer while using The Salvation Army Kroc Center facilities and services, except as limited by law. If the Salvation Army has actual knowledge an individual is a registered sex offender, such individual shall be denied access to the Ray and Joan Kroc Corps Community Center (RJKCCC). By signature on this document, I represent to the Salvation Army, neither I nor any of my guests, which may from time to time attend the RJKCCC are registered sex offenders in any legal jurisdiction and furthermore, I have an affirmative duty to The Salvation Army to immediately disclose to The Salvation Army any change in registered sex offender status for myself or any of my guests who may from time to time seek admittance at the RJKCCC.

PARENT/GUARDIAN SIGNATURE _____

DATE _____ PRINT NAME _____

POLICIES, PROCEDURES, RULES AND REGULATIONS -----

All pricing and rates are subject to change. **A \$75 non-refundable deposit is required to accompany this signed document to book a party.** The remaining balance, including any pre-arranged additional guest fees, is due three business days prior to party date. If additional guests come, they must pay the Kroc Center admission at the Welcome Desk. Food orders must also be confirmed at this time, or the numbers indicated on the Birthday Party Request form will be used for preparation and invoicing. No cash refunds are given unless the party is canceled by The Kroc Center. If the event is cancelled by The Kroc Center, you will be given the choice of a full credit or a full refund. If you cancel the party 7 or more days prior to the booked date, you will receive a full refund less the non-refundable \$75 deposit. Cancellation requests made less than 7 days prior to the event date are not eligible for a refund. If payment was made with a personal check, and payment is stopped on the check, a \$30 return check fee will be assessed.

1. Each party begins with 60 minutes in the party room followed by access to the selected Kroc Center area. Once the allotted time in the party room is over, the group will no longer have access to the party room. Guests are responsible for removing gifts, towels, and personal items at this time.
2. Hosts are welcome to arrive 10 minutes ahead of your scheduled start time to set up the room. Because of our busy birthday schedule, arriving prior to 10 minutes before your party does not guarantee that you will have extra time to set up. If you arrive earlier your group will be allowed to gather and wait at the facility entrance. There may be another party before you, and it will be allowed to use its entire time slot.
3. You are welcome to bring your own cake and ice cream, however **no other outside food is allowed in the building.** Food is not allowed to leave the party room.
4. You are welcome to bring your own decorations. No taping to the walls or windows is permitted. Please, no glitter or confetti. A \$200 cleaning charge will be added if any of these items are used.
5. Every person participating in the party must be wrist banded. If guests attend who are not accounted for on your Birthday Party Request form, they must pay the entrance fee at the Kroc Center Welcome Desk.
6. A Birthday party package requires the attendance of 2 adults. 2 adults must accompany children at all times and remain visually supervising children in the Gym and Aquatics Center. Children 5 & under must have an adult age 16+ in the pool within arm's reach at all times.
7. All persons swimming must wear a swimsuit. Please bring a towel and other swim items since they will not be provided. A lock for the lockers is suggested but not required. The Kroc Center is not liable for items lost or stolen. Locks are available for purchase at the Welcome Desk. Socks must be worn when using RJ's Adventure Zone.

I HAVE READ AND AGREE WITH THE ABOVE STATEMENTS.

Please Initial _____